

Senior Communications Specialist

Olympus Energy LLC (“Olympus”) is seeking a motivated team member for the position of Senior Communications Specialist for its Pittsburgh area office. This position will be responsible for communicating with landowners, implementing community outreach programs, organizing events, and representing Olympus’s business interests in public and private settings. The ideal candidate has a proven track record of developing and maintaining relationships with individuals and organizations and supporting advocacy initiatives for oil and gas operations. This position reports to the Government Affairs Manager.

Core Responsibilities

- Develop and maintain reputable relationships with landowners and community entities.
- Effectively communicate with landowners and community leaders to resolve questions related to Olympus’s activities.
- Maintain a broad understanding of Olympus’s businesses objectives to effectively manage and advocate for the Company in public and private settings.
- Advise on community relations and community investment opportunities.
- Organize and conduct townhalls, trainings, and other community engagement meetings in Olympus’s area of operations.
- Develop written materials such as landowner updates, social media posts, newsletters, and website updates.
- Engage with media to provide Olympus messaging and satisfy requests for information.

Required qualifications:

- Bachelor's Degree in a related field
- 5+ years of experience in the Communications field
- Excellent verbal and written communication skills
- Experience communicating complex messages to various audiences.
- Ability to establish and maintain strong relationships with diverse audiences

Olympus is committed to creating an inclusive and diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, gender, gender identity or expression, sexual orientation, religion, national origin, genetics, disability, age, or veteran status.

Interested candidates may submit resumes via email to careers@olympusenergy.com. Resumes will be reviewed as received and candidate interviews will begin immediately. Olympus is not accepting

resumes from staffing/search firms at this time. Please visit Olympus's website at <http://www.olympusenergy.com> for more information.