

## **Government Affairs Advisor**

Olympus Energy LLC (“Olympus”) is seeking a motivated team member for the position of Government Affairs Advisor for its Pittsburgh area office. This position will be responsible for interfacing with municipal and state government elected officials and providing insight and analysis of political actions of those entities. The ideal candidate is a detailed project manager and has a proven track record of developing and maintaining relationships. This position reports to the Government Affairs Manager.

### **Core Responsibilities**

- Represent and protect the Company’s interests in local government proceedings.
- Develop and maintain reputable relationships with government representatives and regulators principally at the local/municipal level.
- Maintain a broad understanding of Olympus’s businesses objectives to effectively manage and advocate for the Company in public and private settings.
- Monitor local government activity, analyze proposed ordinances and amendments in area of operation and make recommendations regarding action needed by Olympus.
- Promote organizational awareness of local government ordinance development that may affect the organization.

### **Required qualifications:**

- Bachelor's Degree in a related field
- Excellent verbal and written communication skills
- Ability to establish and maintain strong relationships and build consensus within and outside of the organization

### **Preferred qualifications:**

- Public or private sector government affairs or public relations experience at the municipal level
- Oil and gas experience
- Public policy, government relations, or legal experience

Olympus is committed to creating an inclusive and diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, gender, gender identity or expression, sexual orientation, religion, national origin, genetics, disability, age, or veteran status.

Interested candidates may submit resumes via email to [careers@olympusenergy.com](mailto:careers@olympusenergy.com). Resumes will be reviewed as received and candidate interviews will begin immediately. Olympus is not accepting resumes from staffing/search firms at this time. Please visit Olympus’s website at <http://www.olympusenergy.com> for more information.